CA-MPO

Citizen Transportation Advisory Committee
Draft Minutes
September 24, 2025

A recording of this meeting can be found at: https://www.youtube.com/watch?v=LB9eHKwozVY

OFFICERS		STAFF	
Sarah Medley, Charlottesville, Chair	x	Taylor Jenkins, TJPDC	x
Donna Chen, MPO – Vice-Chair	x	Gretchen Thomas, TJPDC	x
		Sarah Simba, TJPDC	x
		Gorjan Gjorgjievski, TJPDC *	x
		Christine Jacobs, TJPDC *	x
VOTING MEMBERS		**GUESTS / PUBLIC**	
Stuart Gardner, MPO	x	Nagaraju Kashayi, AECOM *	x
Jose Gomez, Albemarle County		Sandy Shackelford, VDOT	x
Patrick Healy, Charlottesville	x	Pat Coleman, AECOM *	x
Ethan Heil, Charlottesville		Ruoyu Liu, VDOT *	x
Lee Kondor, Albemarle	x	Chuck Proctor, VDOT *	x
Marty Meth, Albemarle County			
Nathan Moore, Albemarle County *	x		
Danny Yoder, Charlottesville	x		
Peter Thompson, Albemarle County *	x		
Yong Yeul Ahn, Charlottesville	x		
Vacant, MPO			

** online participant*

Call to Order (Minute 3:07)

Chair Sarah Medley called the meeting to order at 7:00 p.m.

1. **Attendance (Minute 3:49)**
   Sarah Simba took attendance. Committee members introduced themselves to new member, Yong Yeol Ahn. Mr. Ahn introduced himself to the committee.

   Nathan Moore stated that he was joining remotely from home due to a work emergency.

   Motion/Action: Patrick Healy made a motion to allow Nathan Moore and Peter Tompson to participate remotely. Lee Kondor seconded, and the motion passed unanimously.

2. **Matters from the Public (Minute 6:35)**
   None.

3. **General Administration (Minute 7:00)**

Acceptance of the Agenda

Motion/Action: Lee Kondor made a motion to approve the agenda. Donna Chen seconded, and the motion passed unanimously.

Acceptance of the Minutes of July 16, 2025 minutes

Patrick Healy noted that at the last meeting he said he was talking about Boston and Minneapolis and not Madison, WI.

Motion/Action: Patrick Healy made a motion to approve the minutes with the noted change. Lee Kondor seconded, and the motion passed unanimously.

4. New Business (Minute 8:53)

CAMPO Travel Demand Model (TDM) Update

Taylor Jenkins explained that the MPO is currently undergoing an update of the Regional Travel Demand Model, a traffic forecasting tool, that occurs every five (for minor updates) or 10 years (for major updates). This TDM is a major update.

Ruoyu Liu, VDOT, explained what travel demand modeling is. Nagaraju Kashayi, AECOM, explained how the CAMPO model works.

Donna Chen noted that only auto and transit modes were considered when bike/ped is a big part of the City. Pat Coleman noted that non-motorized were taken into consideration and said the graphics provided were fairly general. Ms. Chen said it will be important to include biking and walking data, especially when there is a push for an increase in those modes in the City.

Mr. Ahn noted that it is important to be careful not to make the model the only plan.

Taylor Jenkins noted that bike/ped data was gathered in the past, but staff and volunteer hours waned, and the data collection stopped. She said she has been looking at bike/ped counters, but nothing has been completed to date.

Chuck Proctor noted that the TDM is just one piece of information that is used in travel forecasting and planning. He said it will be used in conjunction with other information to help make decisions.

Ruo said it is a tool, and how the MPO uses it is most important.

Mr. Ahn said added a statement of caution that when you use the model, it is validated. He said there should be more flexibility.

Motion/Action: Stuart Gardner made a motion to make a recommendation to the MPO Policy Board to use the 2022 demographic data presented. Lee Kondor seconded the motion. The motion passed with Lee Kondor opposed.

It was the consensus to determine what bike/ped data is being collected and how it is collected and discuss this topic at a future meeting.

CAMPO Transportation Demand Management Study (Minute 1:02:23)

Taylor Jenkins noted that the Transportation Demand Management study looks at what the current situation is today, not looking to the future.

She noted that Task 1 covers existing conditions, Task 2 Origin-Destination Analysis (primary data sources are StreetLight, Strava Metro, and VDOT), Task 3 is Mode Shit Potential and Strategies (assess potential for shifting trips from auto to non-auto modes, and identify recommended improvements and strategies to encourage mode shift, feasibility of implementation), and Task 4, Outreach and Public Engagement.

Lastly, she shared the project schedule and next steps.

It was recommended to engage with UVA, the Downtown Business Association, and the City's Parks and Rec.

Motion/Action: Lee Kondor made a motion to recommend to the MPO PB to approve the final scope of the Travel Demand Management Study. Danny Yoder seconded and the motion passed unanimously.

CAMPO FY24-27 TIP Amendments and Adjustment (Minute 1:12:14)

Gorjan Gjorgjievski covered the amendment to TIP item #13. He described the reallocation from the Autism Sanctuary 5310 funding for their transit vehicles. He said that ASI001 will decrease $33,000 from the FTA funds. Regarding the Charlottesville area transit projects, all of the TIP adjustments are considered administrative changes and do not require an action from the committees or board. He said that the modifications affected eight CAT projects and noted that the changes are in the agenda packet for the committee's review.

5. **Informational (Minute 1:17:00))**

CAMPO Administration and CTAC Participation

Taylor Jenkins gave a background on numerous CTAC and Policy Board meetings, going back to the source documents for CTAC. She also covered the CAMPO's responsibilities and decisions and the establishment of CHART which was renamed to CTAC in 2013.

She continued by reporting on the challenges of CTAC activities and their current interests.

She presented the next steps by asking questions to determine if a citizens advisory committee is still necessary and/or desired by the Policy Board. If so, what is the specific role and purpose of the CTAC? It will need to be identified how CTAC's involvement can best inform MPO's decision-making process, define the chain of communication, and a bylaw revision, and membership/appointment considerations.

Ms. Jenkins said because of this "deep dive" and research that was done, staff will be creating a document that summarizes CTAC for anyone who is interested, but especially for any new members.

6. **Staff Updates and Meeting Schedule (Minute 1:42:35)**

Safe Streets and Roads for All (SS4A) Final Plan

Gorjan Gjorgjievski mentioned that the plan linked to the agenda is the final plan adopted by all of the jurisdictions. After September 30, staff enter into the 120 day close-out period.

MPO Policy Board Activities
Sarah Simba noted there is a memo included in the packet that covers all of the activities the MPO Policy Board has been undertaking.

CAMPO and SAWMPO Joint Meeting September 30
Taylor Jenkins reported that the joint MPO meeting will be held on Tuesday, September 30 from 10 – 12 at the North Fork Business Center. She reviewed the agenda items and noted that there will be an online participation option and will send out a link to the committee if they would like to participate.

RAISE/BUILD Grant Application Update
Taylor Jenkins said the application was not selected for an award, but there will be a debrief meeting about why it was not chosen tomorrow afternoon.

Next CTAC Meeting Regular Meeting Date is November 19, 2025.

7. **VDOT Updates on Projects & Studies (Minute 1:57:35)**

STARS
Sandy Shackelford said there are two Strategically Targeted Affordable Roadway Solutions (STARS) studies, but they look like one because they run into one another. She started with study #1 (US29 Corridor study) and reviewed public survey results with over 2,300 participants. They began by looking at statewide and locally identified needs and noted that capacity preservation is one of the top priorities. She continued by the existing conditions of the corridor and highlighted the bicycle and pedestrian crossings (or lack thereof).

With Study #2, she noted the data is all from before the improvements at Hydraulic Road. She briefly covered crash data and provided an existing bike/ped summary. She gave an overview of the bike/ped red flag analysis.

She noted that there is a transit element to Study #2 and briefly gave an overview of the existing conditions.

Regarding solutions, VDOT is looking to reduce delays from the side roads, mitigate some of the crashes, and find opportunities for pedestrian crossings.

She noted that many of these suggestions will be Smart Scale applications, so it will be important to find high value and low-cost solutions.

Pipeline Studies
Ms. Shackelford said VDOT is looking at the DDI at 5th Street. The bike/ped connectivity is a major obstacle. She noted that it will be challenging to find a cost-effective solution. VDOT is looking for other alignments to get bikes/peds across the bridge.

The intersection at 29 South to I-64 East is the other study. VDOT is looking to find ways to make it safer in the next 10 years.

SMART SCALE – Round 7

Chuck Proctor noted that the MPO has to submit for capacity expansion or an interchange project. He noted that the 29 Corridor study is not something that will be done in time for an application to be submitted. Due to time constraints, Mr. Proctor briefly reviewed the potential MPO projects with a question-and-answer period.

Ms. Jenkins noted that the pre-application will be submitted in March. MPO gets four application slots, but pre-application allows for five and one will be kicked out and the other four will continue in the process.

Motion/Action: Lee Kondor moved to recommend that the Policy Board continue pursuing all of the projects presented with the exception of the US 29 Corridor Study. Parick Healy seconded and the motion passed unanimously.

8. Roundtable Updates (Minute)

Mr. Kondor said he would still like to present his solution for the Exit 118 interchange.

Mr. Heil said he has an article to share with the other committee members regarding funding for transportation in the state.

Ms. Medley stated she appreciated that the Smart Scale improvements were all interchange related.

9. Additional matters from the public

None.

The meeting was adjourned at 9:01 p.m.